# **SYLLABUS**



## HUNF 1130-P01 Introduction to Dietetics Spring 2024

## **General Course Information**

Information Item	Information
Instructor:	Sharon McWhinney, PhD, RDN LDN
Section # and CRN:	HUNF 1130-P01
Office Location:	Agriculture Business Building Room 319
Office Phone:	Office phone #: (936) 261- 2510
Email Address:	slmcwhinney@pvamu.edu
Office Hours:	Monday: 11:00 - 2:00
Mode of Instruction:	Face to Face
Course Location:	AGBU Building: Room 214
Class Days & Times:	Monday 10:00—10:50 a.m.
Catalog Description:	Introduction to Dietetics explores and explains the profession of dietetics. We will cover the history of dietetics, career options for registered dietitians and dietetic technicians, registered; career options for the Health and Wellness and Food Service Management concentrations; mentorship; and essential skills required for all program graduates.
Prerequisites:	Must be a Human Nutrition and Food major
Co-requisites:	N/A
Required Text(s):	All required materials will be posted to Canvas
Suggested text for students pursuing the RD concentration:	The Profession of Dietetics: A Team Approach, 7 <sup>th</sup> ed Deborah D. Canter and Rebecca De Young Daniels ISBN-13: 978-1284200188; ISBN-10: 1284200183 6 <sup>th</sup> ed is an acceptable substitute

## **Student Learning Outcomes**

Upon successful completion of this course, students will be able to:	Program Learning Outcome Alignment	Core Curriculum Outcome Alignment
1. Write a chronological resume and cover letter for job, internship, and scholarship applications.	1 & 2	K & COM
2. Identify and network with professionals in a food and nutrition-related field.	1 & 2	K & COM
<ol> <li>Identify credible resources for nutrition and dietetics information and disseminate nutrition information through a variety of medium.</li> </ol>	1, 2, & 3	K, COM, & CT
4. Plan their course of HUNF study and post-graduate career according to their concentration.	1 & 3	K & CT

<sup>1 =</sup> Knowledge; 2 = Communication; 3 = Critical Thinking

## **Major Course Requirements**

## **Method of Determining Final Course Grade**

Course Grade Requirement	Value	Total
Class participation and attendance	25	25
Careers in Nutrition and Dietetics Seminar and submit reflection	50	50
3. Podcast episode	100	100
Practitioner Interview Presentation	50	50
5. Nutrition information dissemination	25	25
6. Resume	25	25
7. Cover Letter for job or internship	25	25
8. SWOT Analysis	25	25
9. Introductory Quiz	20	20
Total:		345

## **Grading Criteria and Conversion:**

A = 300-270 points (100-90%)

B = 269-240 points (89-80%)

C = 239- 210 points (79-70%)

D = 209-180 points (69-60%)

F = < 180 points (<60%)

If a student has stopped attending the course (i.e. "stopped out") at any point after the first day of class but did not officially withdraw from the course and has missed assignments and exams, including the final exam, and performed below the grade level of a D, a grade of FN (failed-nonattendance) will be assigned for the final course grade to ensure compliance with the federal Title IV financial aid regulations. In contrast, if the student has completed all assignments and exams, including the final exam, but performed below the grade level of a D, a grade of F will be assigned for the final course grade.

## **Detailed Description of Major Assignments**

Assignment Title or Grade Requirement	Description
1. Career Seminar	Attend one, one-hour virtual seminars with a nutrition, wellness, or foodservice professional and submit a reflection paper.
2. Podcast episode	With a partner, create a 10-minute podcast episode on the nutrition, dietetics or food-related topic of your choice.
3. Practitioner Presentation	Conduct an interview with a nutrition, wellness, or foodservice professional of your choice, Give a 10-minute presentation on your interview subject.
4. Resume and Cover Letter	Create a cover letter and chronological resume.
Nutrition information	Write a nutrition information newsletter for a select audience of your choice.

## **Course Procedures and Additional Instructor Policies**

## **About the Course**

Attendance and class participation are mandatory.

## **Assignment Due Dates and Policies**

Submit <u>all assignments</u> via Canvas by 11:59 p.m. on the due date specified. 10% will be deducted each day your assignment is late. No exceptions. Assignments submitted two weeks late will not be graded but will be assigned a grade of '0'.

Written assignments must be typed, Arial text, 12 size font, and 1 inch all around margin. Major headings may be bold. Your name, semester, year, and date must be on all assignments. Points will be deducted for non-compliance.

## You are responsible for confirming that your assignments have been uploaded to Canvas. Double check to confirm.

## **Instructor Responsibilities**

- Prepare assignments, discussions, and lectures.
- Facilitate an effective learning environment.
- Evaluate and provide feedback on exams and assignments.

## **Student Responsibilities**

- Participate in class discussions.
- When attendance isn't possible, listen to the recorded lecture and follow up with me via e-mail or during my office hours, if necessary.
- Read assigned readings and review all materials <u>before</u> we meet for class.
- Submit your own work for your assignments. All identical work will receive a 0. Two or more incidents will result in a failing grade for the entire course and disciplinary action.
- Turn in your assignments on time.
- Complete all course evaluations.
- Ask questions when you don't understand something.
- Keep your copy of this syllabus and refer to it before you contact me about due dates, office hours, class policies, etc.

Week 1 & 2: 1/14

Readings: Syllabus Assignment (s): N/A

Class Discussion: Introductions and Syllabus Review; Nutrition, Wellness, and Food media discussion

Week 2: 1/21

Topic Description Introduction to the History of the Profession of Dietetics

Readings:

Assignment (s): N/A

Week 3: 1/28

Topic Description Beginning Your Path to Success in Nutrition and Dietetics

Readings: Beginning Your Path to Success in Dietetics PDF and other resource links provided in the

module

Assignment (s): SWOT analysis, cover letter, and resume—DUE Sunday, 2/25 at 11:59 p.m.

Class Discussion: Personal statements, SWOT analysis, cover letters, and resumes—practice SWOT in class

Week 4: 2/4

Topic Description The Dietetics Profession

Readings: PDF: The Dietetics Profession, DPD Handbook

Assignment (s): Practitioner Interview—See Schedule for Your Presentation Date

Class Discussion: The Didactic Program in Dietetics (DPD, a.k.a. the Registered Dietitian Concentration) and

how to find an interview subject.

Week 5: 2/11

Topic Description RD Education and Training, Supervised Practice, and Credentialing

Readings: PDFs: Dietetics Education and Training, The Supervised Practice

Experience, and Credentialing

Assignment (s): N/A

Class Discussion: DPD Program, cont'd.

Week 6: 2/18

Topic Description Careers and Credentials in Wellness and Food Service Management

Readings: See module for course materials

Assignment (s): DUE: SWOT Analysis, cover letter, and resume—Sunday, 2/25 at 11:59 p.m.

Class Discussion:

Week 7: 2/25

Topic Description Relaying Nutrition Information to the Public

Readings: See module for course materials and webinar link info Assignment (s): Podcast Episode—Due: Sunday, 4/21 at 11:59 p.m.

Class Discussion: Vetting sources; creating a podcast.

Week 8: 3/3

Topic Description Careers in Nutrition and Dietetics Seminar—DATE TBD

Readings:

Assignment (s): Attend seminar for credit and submit report.

Week 9: 3/10 SPRING BREAK—NO CLASS

Week 10: 3/17

**Topic Description**Readings:

References and Job Interviews
See module for course materials

Assignments

Class Discussion: Mock Interviews—in class

Week 11: 3/24

Topic Description Careers in Nutrition and Dietetics Seminar—DATE TBD

Readings:

Assignment (s): Attend seminar for credit and turn in reflection before the next class day.

seminar will be held in the afternoon or evening, not during class time. If you can't attend

live, then you'll need to watch the recording.

Week 12: 3/31

Topic Description Practitioner Interview Presentations

Readings: N/A

Assignment (s): See presentation schedule.

Week 13: 4/7

Topic Description Practitioner Interview Presentations

Readings:

Assignment (s): See presentation schedule.

Week 14: 4/14

**Topic Description** Practitioner Interview Presentations

Readings:

Assignment (s): See presentation schedule.

DUE: Podcast episode 4/21 at 11:59 p.m.

Week 15: 4/21

**Topic Description** Practitioner Interview Presentations

Readings:

Assignment (s): See presentation schedule.

Week 16: 4/28

Topic Description Presentation Interview Presentation

## **Student Support and Success**

## John B. Coleman Library

The library and its partners have as their mission to provide resources and instructional material in support of the evolving curriculum, as a partner in Prairie View A&M University's mission of teaching, research, and service and to support the University's core values of access and quality, diversity, leadership, relevance, and social responsibility through emphasis on ten key areas of service. It maintains library collections and access both on campus, online, and through local agreements to further the educational goals of students and faculty. Phone: 936-261-1500; Website: J. B. Coleman Library.

## **Academic Advising Services**

Academic Advising Services offers students a variety of services that contribute to student success and leads towards graduation. We assist students with understanding university policies and procedures that affect academic

progress. We support the early alert program to help students get connected to success early in the semester. We help refer students to the appropriate academic support services when the student is unsure of the best resource for their needs. Some students are supported by faculty advisors in their respective colleges. Your faculty advisor can be identified in PantherTracks. Advisors with Academic Advising Services are available to all students. We are located across campus. You can find your advisor's location by academic major at the <a href="Academic Advising Website">Academic Advising Website</a>, Phone: 936-261-5911.

#### **The University Tutoring Center**

The University Tutoring Center (UTC) offers free tutoring and academic support to all registered PVAMU students.

The mission of the UTC is to help provide a solid academic foundation that enables students to become confident, capable, independent learners. Competent and caring staff and peer tutors guide students in identifying, acquiring, and enhancing the knowledge, skills, and attitudes needed to reach their desired goals. Tutoring and academic support is offered face-to-face in the <a href="https://linearchyclico.org/linearchyclico.or

## **The Writing Center**

The Writing Center provides well-trained peer tutors that assist students with writing assignments at any stage of the writing process. Tutors help students with various writing tasks from understanding assignments, brainstorming, drafting, revising, editing, researching, and integrating sources. Students have free access to Grammarly online writing assistance. Grammarly is an automated proofreading and plagiarism detection tool. Student must register for Grammarly by using their student email address. In addition, students have access to face-to-face as well as virtual tutoring services either asynchronously via email or synchronously via Zoom. Location: J. B. Coleman Library, Rm. 209; Phone: 936-261-3724; Website: The Writing Center; Grammarly Registration.

## **Academic Early Alert**

Academic Early Alert is a proactive system of communication and collaboration between faculty, academic advisors, and PVAMU students that is designed to support student success by promptly identifying issues and allowing for intervention. Academic Early Alert helps students by providing a central location to schedule advising appointments, view advisor contact information, and request assistance. Students who recognize that they have a problem that is negatively affecting their academic performance or ability to continue school may self-refer an Academic Early Alert. To do so, students will log in to PVPlace and click on Academic Early Alert on the left sidebar. Phone: 936-261- 5902; Website: Academic Early Alert.

## **Student Counseling Services**

The Student Counseling Services unit offers a range of services and programs to assist students in maximizing their potential for success: short-term individual, couples, and group counseling, as well as crisis intervention, outreach, consultation, and referral services. The staff is licensed by the State of Texas and provides assistance to students who are dealing with academic skills concerns, situational crises, adjustment problems, and emotional difficulties. Information shared with the staff is treated confidentially and in accordance with Texas State Law. Location: Hobart Taylor, 2<sup>nd</sup> floor; Phone: 936-261-3564; Website: Student Counseling Services.

## Office of Testing Services

Testing Services serves to create opportunities by offering suite of exams that aid in the students' academic and professional success. Currently we administer entrance (HESI A2), college readiness (TSI assessment), Prior Learning (CLEP, DSST), and proctored exams. Location: Wilhelmina Delco, 3<sup>rd</sup> Floor, Rm. 305; Phone: 936-261-3627; Email: <a href="mailto:aetesting@pvamu.edu">aetesting@pvamu.edu</a>; Website: <a href="mailto:Testing Services">Testing Services</a>.

## Office of Diagnostic Testing and Disability Services

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, contact the Office of Disability Services. As a federally-mandated educational support unit, the Office of Disability Services serves as the repository for confidential disability files for faculty, staff, and students. For persons with a disability, the Office develops individualized ADA letters of request for accommodations. Other services include: learning style inventories, awareness workshops, accessibility pathways, webinars, computer laboratory with adapted hardware and software, adapted furniture, proctoring of non-standardized test administrations, ASL interpreters, ALDs, digital recorders, livescribe, and a comprehensive referral network across campus and the broader community. Location: Hobart Taylor, Rm. 1D128; Phone: 936-261-3583; Website: Disability Services.

#### Center for Instructional Innovation and Technology Services (CIITS)

Distance Learning, also referred to as Distance Education, is the employment of alternative instructional delivery methods to extend programs and services to persons unable to attend college in the traditional manner. The Center

for Instructional Innovation and Technology Services (CIITS) supports student learning through online, hybrid, web-assisted and 2-way video course delivery. For more details and contact information, visit: <a href="CIITS Student Webpage">CIITS Student Webpage</a>; Phone: 936-261-3283.

#### **Veteran Affairs**

Veteran Services works with student veterans, current military and military dependents to support their transition to the college environment and continued persistence to graduation. The Office coordinates and certifies benefits for both the G.I. Bill and the Texas Hazlewood Act. Location: Evans Hall, Rm. 102; Phone: 936-261-3563; Website: Veteran Affairs.

## Office for Student Engagement

The Office for Student Engagement delivers comprehensive programs and services designed to meet the cocurricular needs of students. The Office implements inclusive and accessible programs and services that enhance student development through exposure to and participation in diverse and relevant social, cultural, intellectual, recreational, community service, leadership development and campus governance. Location: Memorial Student Center, Rm. 221; Phone: 936-261-1340; Website: Office for Student Engagement.

## **Career Services**

Career Services supports students through professional development, career readiness, and placement and employment assistance. The Office provides one-on-one career coaching, interview preparation, resume and letter writing, and career exploration workshops and seminars. Services are provided for students at the Northwest Houston Center and College of Nursing in the Medical Center twice a month or on a requested basis. Distance Learning students are encouraged to visit the Career Services website for information regarding services provided. Location: Anderson Hall, 2<sup>nd</sup> floor; Phone: 936-261-3570; Website: <u>Career Services</u>.

## **University Rules and Procedures**

## **Academic Misconduct (See Student Planner)**

You are expected to practice academic honesty in every aspect of this course and all other courses. Make sure you are familiar with your Student Planner, especially the section on academic misconduct (see *University Administrative Guidelines on Academic Integrity*). Students who engage in academic misconduct are subject to university disciplinary procedures. As listed in the PVAMU Undergraduate Catalog, Graduate Catalog, and the Student Planner, the following are examples of prohibited conduct. This list is not designed to be all-inclusive or exhaustive. In addition to academic sanctions, any student found to have committed or to have attempted to commit the following academic misconduct may also be subject to disciplinary review and action as outlined in the PVAMU Student Planner.

## Forms of Academic Dishonesty:

- 1. <u>Cheating</u>: Deception in which a student misrepresents that he/she has mastered information on an academic exercise that he/she has not learned, giving or receiving aid unauthorized by the instructor on assignments or examinations. Examples: unauthorized use of notes for a test; using a "cheat sheet" on a quiz or exam; any alteration made on a graded test or exam which is then resubmitted to the teacher.
- 2. <u>Plagiarism</u>: Careless or deliberate use of the work or the ideas of another; representation of another's work, words, ideas, or data as your own without permission or appropriate acknowledgment. Examples: copying another's paper or answers, failure to identify information or essays from the Internet and submitting or representing it as your own; submitting an assignment which has been partially or wholly done by another and claiming it as yours; not properly acknowledging a source which has been summarized or paraphrased in your work; failure to acknowledge the use of another's words with quotation marks.
- 3. <u>Multiple Submission</u>: Submission of work from one course to satisfy a requirement in another course without explicit permission. Example: using a paper prepared and graded for credit in one course to fulfill a requirement and receive credit in a different course.
- 4. Conspiracy: Agreeing with one or more persons to commit an act of academic/scholastic dishonesty.
- 5. <u>Fabrication of Information/Forgery</u>: Use or submission of contrived, invented, forged, or altered information in any assignment, laboratory exercise, or test; tampering with or production of a counterfeit document, particularly documents which make up the student's academic record. Examples: making up a source or

citing nonexistent publication or article; representing made up data as real for an experiment in a science laboratory class; forging a change of grade or student withdrawal record; falsifying any document related to a student academic exercise.

## **Nonacademic Misconduct (See Student Planner)**

The University respects the rights of instructors to teach and students to learn. Maintenance of these rights requires campus conditions that do not impede their exercise. Campus behavior that interferes with either (1) the instructor's ability to conduct the class, or (2) the ability of students to benefit from the instructional program, or (3) the rights of others will not be tolerated. An individual engaging in such disruptive behavior may be subject to disciplinary action. Such incidents will be adjudicated by the Office for Student Conduct under nonacademic procedures.

#### **Sexual Misconduct**

Sexual harassment of students and employees at Prairie View A&M University is unacceptable and will not be tolerated. Any member of the university community violating the university's sexual harassment policy will be subject to disciplinary action. In accordance with the Texas A&M University System guidelines, your instructor is obligated to report to the Office of Title IX Compliance (<a href="mailto:titleixteam@pvamu.edu">titleixteam@pvamu.edu</a>) any instance of sexual misconduct involving a student, which includes sexual assault, stalking, dating violence, domestic violence, and sexual harassment, about which the instructor becomes aware during this course through writing, discussion, or personal disclosure. The faculty and staff of PVAMU actively strive to provide a learning, working, and living environment that promotes respect that is free from sexual misconduct, discrimination, and all forms of violence. If students, faculty, or staff would like assistance, or have questions, they may contact the Title IX Coordinator at 936-261-2144 or <a href="mailto:titleixteam@pvamu.edu">titleixteam@pvamu.edu</a>. More information can be found at the <a href="mailto:TitleIX Webpage">Title IX Webpage</a> including confidential resources available on campus.

## Pregnancy, Pregnancy-related, and Parenting Accommodations

Title IX of the Education Amendments of 1972 prohibits sex discrimination, which includes discrimination based on pregnancy, marital status, or parental status. Students seeking accommodations related to pregnancy, pregnancy-related condition, or parenting (reasonably immediate postpartum period) are encouraged to contact Student Disability Services or the Dean of Students' Office for additional information and to request accommodations. More information can be found at this <a href="webpage">webpage</a>.

#### Non-Discrimination Statement

Prairie View A&M University does not discriminate on the basis of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation or gender identity in its programs and activities. The University is committed to supporting students and complying with the Texas A&M University System non-discrimination policy. It seeks to establish an environment that is free of bias, discrimination, and harassment. If you experience an incident of discrimination or harassment, we encourage you to report it. If you would like to speak with someone who may be able to afford you privacy or confidentiality, there are individuals who can meet with you. The Director of Equal Opportunity & Diversity has been designated to handle inquiries regarding the non-discrimination policies, and can be reached at Harrington Science Building, Suite 109 or by phone 936-261-1744 or 1792.

#### Class Attendance Policy (See Catalog for Full Attendance Policy)

Prairie View A&M University requires regular class attendance. Attending all classes supports full academic development of each learner whether classes are taught with the instructor physically present or via distance learning technologies such as interactive video and/or internet. Excessive absenteeism, whether excused or unexcused, may result in a student's course grade being reduced or in assignment of a grade of "F". Absences are accumulated beginning with the first day of class during regular semesters and summer terms. Each faculty member will include the University's attendance policy in each course syllabus.

## **Student Academic Appeals Process**

Authority and responsibility for assigning grades to students rests with the faculty. However, in those instances where students believe that miscommunication, errors, or unfairness of any kind may have adversely affected the instructor's assessment of their academic performance, the student has a right to appeal by the procedure listed in the University Catalog and by doing so within thirty days of receiving the grade or experiencing any other problematic academic event that prompted the complaint. Students can file Academic Complaints and/or Grade Appeals at this webpage.

## **Technical Considerations**

#### Minimum Recommended Hardware and Software:

- Intel PC or Laptop with Windows 10 or later version; Mac with OS High Sierra\*
- Smartphone or iPad/Tablet with Wi-Fi\*
- High speed Internet access
- 8 GB Memory
- Hard drive with 320 GB storage space
- 15" monitor, 800x600, color or 16 bit
- Sound card w/speakers
- · Microphone and recording software
- Keyboard & mouse
- Most current version of Google Chrome, Safari or Firefox

Note: Be sure to enable Java & pop-ups in the Web browser preferences

## Participants should have a basic proficiency of the following computer skills:

- Sending and receiving emails
- A working knowledge of the Internet
- Microsoft Word (or a program convertible to Word)
- Acrobat PDF Reader
- Windows or Mac OS
- Video conferencing software

## Netiquette (online etiquette)

Students are expected to participate in all discussions and virtual classroom chats as directed. Students are to be respectful and courteous to others on discussions boards. Foul or abusive language will not be tolerated. Do not use ALL CAPS for communicating to others AS IT CAN BE INTERPRETED AS YELLING. Avoid slang terms such as "wassup?" and texting abbreviations such as "u" instead of "you." Limit and possibly avoid the use of emoticons. Be cautious when using humor or sarcasm as tone is sometimes lost in an email or discussion post and the message might be taken seriously or sound offensive.

#### **Video Conferencing Etiquette**

When using Zoom, WebEx or other video conferencing tools, confirm the visible area is tidy, clear of background clutter, inappropriate or offensive posters, and other distractions. Ensure you dress appropriately and avoid using high traffic or noisy areas. Stay muted when you are not speaking and avoid eating/drinking during session. Before class session begins, test audio, video and lighting to alleviate technology issues.

## **Technical Support**

Students should go to the <u>Password Reset Tool</u> if they have password issues. The page will provide instructions for resetting passwords and contact information if login issues persist. For other technical questions regarding eCourses, call the Center for Instructional Innovation and Technology Services (CIITS) at 936-261-3283 or email ciits@pvamu.edu.

## **Communication Expectations and Standards**

Emails or discussion postings will receive a response from the instructor, usually in less than 48 hours. Urgent emails should be marked as such. Check regularly for responses.

## **Discussion Requirement**

Online courses often require minimal to no face-to-face meetings. However, conversations about the readings, lectures, materials, and other aspects of the course can take place in a seminar fashion. This will be accomplished by the use of the discussion board. The exact use of discussion will be determined by the instructor.

**It is strongly suggested** that students type their discussion postings in a word processing application such as Word and save it to their PC or a removable drive before posting to the discussion board. This is important for two reasons:

- 1) If for some reason your discussion responses are lost in your online course, you will have another copy;
- 2) Grammatical errors can be greatly minimized by the use of the spell-and-grammar check functions in word processing applications. Once the post(s) have been typed and corrected in the word processing application, copy

<sup>\*</sup>Smartphone, Google Chrome books and Android tablets may not be supported. iPads are the only tablets supported.

and paste to the discussion board.

## **COVID-19 Campus Safety Measures**

To promote public safety and protect students, faculty, and staff during the COVID-19 pandemic, Prairie View A&M University has adopted policies and practices for the Fall 2020 academic term to limit virus transmission. Students must observe the following practices while participating in face-to-face courses and course-related activities (office hours, help sessions, transitioning to and between classes, study spaces, academic services, etc.):

- **Self-monitoring** Students should follow CDC recommendations for self-monitoring. Students who have a fever or exhibit symptoms of COVID-19 should participate in class remotely and should not participate in face-to-face instruction.
- Face Coverings Face coverings (cloth face covering, surgical mask, etc.) must be properly worn in all non-private spaces including classrooms, teaching laboratories, common spaces such as lobbies and hallways, public study spaces, libraries, academic resource and support offices, and outdoor spaces where 6 feet of physical distancing is difficult to reliably maintain.
- **Physical Distancing** Physical distancing must be maintained between students, instructors, and others in course and course-related activities.
- Classroom Ingress/Egress Students must follow marked pathways for entering and exiting classrooms and other teaching spaces. Students should leave classrooms promptly after course activities have concluded, should not congregate in hallways and should maintain 6-foot physical distancing when waiting to enter classrooms and other instructional spaces.
- Face-to-face Class To attend a face-to-face class, students must wear a face covering (or a face shield if
  they have an exemption letter). If a student refuses to wear a face covering, the instructor should ask the
  student to leave and join the class remotely. If the student does not leave the class, the faculty member
  should report that student to the Office for Student Conduct for adjudication. Additionally, the faculty member
  may choose to teach that day's class remotely for all students.
- COVID-19 Guidelines for Student Conduct Adjudication The mandatory COVID-19 Training/Certification taken by all students serves as the 1st Warning for violation of COVID-19 Guidelines.
  - o 1st incident: upon review of Incident Report and finding of responsibility Conduct Probation
  - 2<sup>nd</sup> incident: upon review of Incident Report and finding of responsibility Suspension
  - Consult the Code of Student Conduct in the Student Planner or <u>Student Conduct website</u> for additional information on Conduct Probation and Suspension.
- Personal Illness and Quarantine Students required to quarantine must participate in courses and courserelated activities remotely and must not attend face-to-face course activities. Students should notify their
  instructors of the quarantine requirement. Students under quarantine are expected to participate in courses
  and complete graded work unless they have symptoms that are too severe to participate in course activities.
  Students experiencing personal injury or illness that is too severe for the student to attend class qualify for
  an excused absence. To receive an excused absence, students must provide appropriate documentation to
  the Office for Student Conduct, studentconduct@pvamu.edu.